

OFFICE ORDER

Subject: Conduct of NIELIT International Conference on Communication and Electronics and Digital Technologies (NICEDT 2025).

NIELIT Ropar is going to organise the Digital Skilling Summit in February, 2025. With the approval of Competent Authority, following Committee has been constituted for the same:

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| 1. Dr. Manish Arora, Scientist 'E', Training Head | Chairman |
| 2. Ms. Anita Budhiraja, Scientist 'E' | |
| 3. Dr. Sarwan Singh, Scientist 'D' | Convener |
| 4. Shri Akhil Arora, Sr. Technical Officer | |

The scope of said Committee will be as under:

1. To identify all the activities related to conduct of conference.
2. To propose various Sub-Committees like Transportation Sub-Committee, Accommodation Sub-Committee, Guest Liasoning Sub-Committee, Track Coordinators etc. The Committees send their recommendations to Executive Director for approval along with the scope of work.
3. To identify tracks.
4. To explore the possibility of academic and industry association for the conference.
5. To coordinate with NIELIT Guwahati for web portal, easy chair login and Journal Publication.
6. Depending upon need, the Committee may invite external experts for their guidance to conduct the conference.
7. Depending upon need or when the time of conduct of conference will come close, the Core Committee may meet frequently and steer the event and the Committee will meet once in fortnight and submit report to Competent Authority for necessary directions and approval.

This issues with the approval of Executive Director, NIELIT Chandigarh.

To

All Committee Members

Copy to :

1. Executive Director's Office
2. Vigilance Officer
3. Assistant Director (Finance)
4. Ms. Suman, Sr. Technical Officer – with a request to upload on the website of the Centre.
5. Personal Files
6. Hindi Section – To issue Hindi Version of the above order.
7. Notice Boards


(Arvind Rawat)
Joint Director (Admin)
Joint Director (Admin)
National Institute of Electronics & Information
Technology (NIELIT), Chandigarh
(An Autonomous Scientific Society of MeitY, GOI),
NIELIT Campus, Rupnagar.